# POSITION PROFILE – DIVERSITY, EQUITY AND INCLUSION (DEI) CHAIRMAN

| | |
|---|---|
| **KEY SKILLS** | • Ability to work with various stakeholders<br>• Advocating for others<br>• Compassion and empathy for others<br>• Creative problem solving |
| **KEY RESPONSIBILITIES** | • Ensuring chapter operations prioritize an equitable and inclusive member experience<br>• Connecting members with DEI resources on campus<br>• Working with campus resources to provide DEI programming opportunities to the chapter<br>• Lifting up members' lived experiences and cultures if they wish to share with the chapter<br>• Building community within the chapter |
| **KEY PARTNERS** | • Executive Board<br>• Chapter members<br>• Advisory Board<br>• University staff |
| **A DEI CHAIRMAN IS NOT…** | • In charge of public relations<br>• An event planner/programmer<br>• A "fun fact" reader |
| **TIME COMMITMENT** | • Consistent tasks/work throughout the year |

Phi Sigma Sigma, Inc. © 2026