POSITION PROFILE – ACADEMIC ACHIEVEMENT CHAIRMAN

KEY SKILLS	• Ability to motivate others • Advocating for others • Compassion and empathy • Creative problem-solving skills • Strategic planning
KEY RESPONSIBILITIES	• Building a chapter culture that celebrates and supports academic success • Ensuring chapter operations prioritize academics • Connecting members with academic resources on campus • Connecting members with other sisters who are in similar programs • Providing opportunities during chapter meetings for members to acknowledge their academic wins • Providing ways to de-stress during heavy academic periods • Supporting members with low GPA's by utilizing standards board administrative meetings and the academic improvement model to develop a plan targeted toward that member's needs
KEY PARTNERS	• Executive Board • Chapter members • Advisory Board • University staff
AN ACADEMIC ACHIEVEMENT CHAIRMAN IS NOT…	• A tutor • A study hours coordinator • An enforcer
TIME COMMITMENT	• Consistent tasks/work throughout the year

Phi Sigma Sigma, Inc. © 2026