



# ADVISOR EXPECTATIONS PHI SIGMA SIGMA

*Once, Always.*

- Mentor the women of the chapter
- Partner with the Fraternity
- Participate in Fraternity training and events
- Build and support Fraternity's relationship with host institution
- Open and prompt communication with Fraternity professional staff and volunteers
- Connection to campus resources: academic, financial aid and mental health
- Ensuring compliance with best social practices
- Ensure the successful execution of the chapter's recruitment plan at the direction of Fraternity professional staff; including coordinating and ensuring proper recruitment coverage for every day/round
- Attend new member meeting to introduce yourself
- Attend at a minimum one chapter meeting a semester; ensure coverage at all chapter meetings
- Manage and direct advisory board; ensure coverage of chapter events
- Participate in slating and attend elections
- Coordinate officer transition with Fraternity professional staff
- Ensure attendance of chapter officers at Fraternity programs and events, including officer institutes, leadership training and Convention
- Manage relationship with the alumnae
- Pay alumnae dues